

October 1, 2011

To: INAFFE Associate Members

From: Steve Patterson, INAFFE Director of Administration



Find enclosed the 2012 Membership form and important convention material for the event to be held January 6-8, 2012 at the Marriott East Hotel in Indianapolis, Indiana.

**Membership Form:** Please be sure to complete the membership form and **submit by December 1, 2011** to avoid late fees. Information listed is critical since it will be included in the membership brochure. As was requested by the membership **we will have the document printed and available at the convention so it is imperative that your material is submitted by the Dec. 1, 2011 deadline.**

**Convention Reservation Form:** Please be sure to print the material so it is legible when preparing name tags. Name tags will be distributed at the registration desk during the convention. Be sure that you have the designated person pick up the meal tickets that you order.

The meals for Saturday lunch will be either roast turkey breast with dressing, meatloaf or pasta. Be sure to indicate on the registration form the number of each meal that you desire. Once again the association will be providing a hot lunch that costs more than the \$17 that you are being charged. Indiana Farm Bureau Insurance and Incorporated will be sponsoring the luncheon again this year.

**Hotel Reservation:** The INAFFE will assist with the hotel room assignments. We would encourage you to complete the enclosed form and submit it by Dec. 1 to ensure that you receive the room rates that we have locked in with the hotel since after the 1<sup>st</sup> of December the rates could increase.

**Trade Fair:** Enclosed is the Trade Fair information for 2012. Please be sure that your group is represented by completing the form and submitting it today to lock in your booth.

**Showcase:** for those that are entertainment acts we have included the Showcase application. Please be sure to review the information and submit your material for consideration.

**Schedule of Activities:** The 2012 convention schedule is being finalized. You can be assured that outstanding education sessions will be offered, approximately 80 trade fair booths for your review during Friday and Saturday, great entertainment during the nightly showcases and plenty of time to network with your fellow comrades that support the fairs and festivals throughout Indiana.

**Silent Auction and Door Prizes:** Be sure to bring those items again – it is an event that people enjoy. Silent auction proceeds of \$1,000 will go to the Indiana FFA Foundation and the balance will go to the association to assist with operational fees.

**Associates Meeting:** Associate members will meet on Friday January 6<sup>th</sup> to discuss issues of importance which impact the INAFFE. The group will make a recommendation for a Director from the Carnival area to sit on the INAFFE board of Directors to replace Mike Prior who represents Poor Jack Amusements.

Visit [www.indianafairsandfestivals.org](http://www.indianafairsandfestivals.org) for updates on the convention. Be sure to look for the December newsletter which will have the schedule included and finally be expecting some e-mails as to some great information.

If you have any questions in regards to this material e-mail [admin@indianafairsandfestivals.org](mailto:admin@indianafairsandfestivals.org) or call Steve Patterson at 317-398-4323.