

INDIANA ASSOCIATION OF FAIRS, FESTIVALS & EVENTS

JANUARY 5, 2012 – JANUARY 8, 2012

Marriott Hotel Standard Guestroom – \$104.00 per night - Not Located in Tower

Either a Guestroom with (2) Double Beds or a Guestroom with (1) King Bed. Some of these rooms connect to other guestrooms.

Marriott Tower Executive King Guestroom – \$114.00 per night - Located in Tower ONLY

(1) Larger King Guestroom with refrigerator in room. These rooms do not connect to another room.

Fairfield Hotel Standard Guestroom – \$91.00 per night

Either a Guestroom with (2) Double Beds or a Guestroom with (1) King Bed.

LaQuinta Hotel Standard Guestroom – \$77.00 per night

Either a Guestroom with (2) Double Beds or a Guestroom with (1) King Bed.

Hospitality Parlor Bedroom Combination – \$248.00 per night – Located in the main building on floors 1, 2 & 3 only

(2) Guest rooms to include - (1) larger guest room (to be used as the parlor room with the bed removed) and (1) connecting guest room either a double bed room or king bedroom. Several of these rooms also connect to another bedroom on the other side of the parlor room – available at an additional charge of \$104.00 each per night.

Tower Hospitality Suite “72” or “76” – \$254.00 per night

(1) Queen Murphy bed in a larger hospitality suite with wet bar and larger refrigerator. These rooms 272, 372, 472, 572 & 672 connect to a “70” one bedroom suite on each floor at an additional charge of \$164.00 per night & these rooms 276, 376, 476, 576 & 676 connect to a “74” one bedroom suite on each floor at an additional charge of \$164.00 per night.

Tower One Bedroom Suite “70”, “74” or “78” – \$164.00 per night

(1) Queen bedroom and (1) Queen Murphy bed located in each room. Small hospitality area and small refrigerator. All of these rooms 270, 370, 470, 570, 670, 274, 374, 474, 574, 674, 278, 378, 478, 578 & 678 connect to another room at an additional charge either a hospitality suite at \$254.00 per night or a presidential suite at \$304.00 per night – see above.

Tower Corner One Bedroom Suite “68” - \$164.00 per night

(1) Queen bedroom and (1) Queen Murphy bed located in each room. Small hospitality area with a large bay window and a small refrigerator. These rooms 268, 368, 468, 568 & 668 do not connect to any other room.

Indianapolis Marriott East

Direct Line: (317) 322-3716 Fax: (317) 352-9775 7202 East 21st Street Indianapolis, IN 46219

**INDIANA ASSOCIATION OF FAIRS, FESTIVALS & EVENTS
JANUARY 5, 2012 – JANUARY 8, 2012**

**The last date to receive the group rate based upon availability of room's remaining in the hotel inventory is:
December 1, 2011**

Name of County: (please print)

Email Address: _____ Phone# _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Fax # _____ Marriott Rewards # _____

<u>SUITE OR HOSPITALITY</u> *Descriptions denoted on Page 1	# of Rooms	# of Guests	Rate *Denoted on Pg 1	Arrival Date mm/dd/yyyy	Departure Date mm/dd/yyyy	Special Notes
<u>GUESTROOMS</u> *Descriptions denoted on Page 1 <i>Please denote guest names on next page)</i>	# of Rooms	# of Guests	Rate	Arrival Date mm/dd/yyyy	Departure Date mm/dd/yyyy	Special Notes
Marriott Hotel Standard King Bed Guestroom (N/A in Tower)			\$104.00 per night			
Marriott Hotel Standard (2) Double Bed Guestroom (N/A in Tower)			\$104.00 per night			
Marriott Hotel Executive King Bed Guestroom (Available Only in the Tower)			\$114.00 per night			
Fairfield Hotel Standard King Bed Guestroom			\$91.00 per night			
Fairfield Hotel Standard (2) Double Bed Guestroom			\$91.00 per night			
LaQuinta Hotel Standard King Bed Guestroom			\$77.00 per night			
LaQuinta Hotel Standard (2) Double Bed Guestroom			\$77.00 per night			

Credit Card Number	ExpDate	Signature
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PAYMENT METHODS MUST BE ARRANGED FOR EVERY ROOM PRIOR TO ARRIVAL. IF ROOMS ARE TO BE CHARGED TO ONE ACCOUNT AND PAID FOR BY ONE PAYMENT METHOD THAT HAS TO BE SET UP PRIOR TO ARRIVAL – OTHERWISE EACH ROOM WILL BE CHARGED TO EACH INDIVIDUAL IN THE ROOM AT THE TIME OF ARRIVAL. CONTACT RESERVATIONS AT 317-322-3716 OR RESERVATIONS@INDYMARRIOTTEAST.COM TO ARRANGE GROUP PAYMENT METHODS.

- Tables delivered to any guest room will be charged at \$5.00 per table & will be billed to the guest room.
- Chairs delivered to any guest room will be charged at \$2.00 per chair & will be billed to the guest room.
- **CHECK IN TIME IS 4:00 PM – IF YOU WISH TO ENTER INTO ANY RESERVED ROOM PRIOR TO 4:00 PM ON THE DATE OF ARRIVAL YOU MUST RESERVE THE ROOM THE NIGHT PRIOR!!! EARLY CHECK IN IS AT THE HOTEL'S DISCRETION!!! CHECK OUT TIME IS 12:00 NOON ON THE DAY OF DEPARTURE.**
- A confirmation will be (choose 1) EMAILED _____ FAXED _____ using the above information.
- All rooms are on a first reserve first receiving basis. You must fill out this form in its entirety with guest names & payment methods denoted for each room & each night at the time the reservation is made. Please indicate which guests share rooms & what room types are requested for the guests.
- All rooms are plus applicable tax at the time of the event that is currently 17%.
- Room assignments will be based upon the INAFFE Executive Boards discretion.

Name(s) of person(s) in each room:

Hospitality _____

Room # 1 _____

Room # 2 _____

Room # 3 _____

Room # 4 _____

Room # 5 _____

Room # 6 _____

Room # 7 _____

Room # 8 _____

Room # 9 _____

Room # 10 _____

Room # 11 _____

Room # 12 _____

Room # 13 _____

Room # 14 _____